

July 24, 2025

Dear Paine Field Airport Community,

Effective **August 1, 2025**, Vector Airport Systems (“Vector”) assumed the billing and collection of landing fees on behalf of Paine Field Airport (“KPAE”). For all operations occurring until midnight on July 31, 2025, Paine Field Airport will bill and continue to collect landing fees.

“Landing fees” is a commonly used term that refers to aircraft operating fees. **Landing fees for KPAE are currently charged using the time of arrival.**

Vector will assess and bill fees in accordance with the Airport’s established Landing Fee schedule located on our website ([www.paineairport.com](http://www.paineairport.com)) at the following [link](#), full linked address is written below:

- [https://www.paineairport.com/DocumentCenter/View/1301/2023\\_Aircraft\\_Rate\\_Schedule\\_Effective\\_01012023](https://www.paineairport.com/DocumentCenter/View/1301/2023_Aircraft_Rate_Schedule_Effective_01012023)

Please note that landing fees are calculated using the aircraft’s FAA-certified MLW.

Vector transmits a monthly invoice to an aircraft’s registered owner or management company after the conclusion of each month. Vector offers a self-service web portal for convenient online bill payments and account management at <https://payment.planepass.com>.

**Vector’s self-service web portal\* allows operators to:**

- 1) Make credit card payments
- 2) Update account information including email and postal mail addresses
- 3) View Authorization to Bill letters and W9
- 4) Enroll in electronic invoicing
- 5) View account history
- 6) View and download invoices to .csv files for use in MS Excel

*\*The portal login is based on your Vector invoice number and Vector operator ID.*

For billing questions or concerns, please contact Vector’s PLANEPASS® billing service team at [billing@vector-us.com](mailto:billing@vector-us.com) or (888) 588-0028 Opt. 01.

- *Vector’s office hours are M-F, 9:00 am ET – 5:00 pm ET with most US federal holidays observed*

The Airport’s Administration Office staff may also be reached at 425-388-5125. As noted above, Paine Field Airport’s website has further details concerning fees charged by Vector as authorized by the Airport.

Sincerely,

Nickolis A. Landgraff, CM  
Airport Business Manager - KPAE